

**Corporate Wetlands Restoration Partnership
National–States Meeting
February 26, 2008
Hosted by Hunton & Williams, LLP
1900 K Street, NW
Washington, D.C.
Meeting Minutes**

Building on Success for a Strong Future

Participants:

John Balletto, Arcadis, National and NJ CWRP
Jeff Benoit, Restore America’s Estuaries, National CWRP
John Bowie, EPA GMPO, GMRIT
Bryan Brendle, NAM, National CWRP
Tai-Ming Chang, EPA Reg. 3, MARIT
Jennifer Derby, EPA Reg. 4, SERIT
Terry Doss, Biohabitats, Inc., NY CWRP
Bob Forbs, FMC Corporation, National CWRP
Shelley Fudge, Coastal America
Russ Furnari, PSEG, National and NJ CWRP
Jennifer Greiner, FWS, Chesapeake Bay Program, MARIT
Marylee Hanley, Spectra Energy, ME CWRP
Pat Hester, Spectra Energy, National CWRP Chair
Garry Hollands, ENSR, MA CWRP
Bill Hubbard, Army Corps of Engineers, NERIT
Maggy Hunter, Coastal America
Steven Kinberg, Coastal America
Paul Krause, Arcadis, CA CWRP
John MacKenzie, JEM, National CWRP Recruiter
Gus McLachlan, Spectra Energy, MA CWRP
Regina Poeske, EPA Reg. 3, MARIT
David Rider, EPA Reg. 3, MARIT
Susan Redlich, MA CWRP (via conference line)
MQ Riding, Conectiv Energy, DE CWRP
Tom Simpson, CH2M Hill, GA CWRP (via conference line)
Brooks Smith, Hunton & Williams, VA CWRP
Frank Sweet, ENSR, National CWRP Treasurer
Virginia Tippie, Coastal America
John Wright, Army Corps of Engineers, MARIT

Welcome and Introductions, *Pat Hester and John MacKenzie*

Pat welcomed everyone and stated that the CWRP National-States Meeting was critical for determining the future direction of the CWRP. He stated that the meeting would focus on the following issues:

1. The need to strengthen the state chapters, which are the base of the CWRP program
2. Efficient communications
3. Getting the CWRP “story” out to the public through recruitment, networking, publicity and media attention, etc.
4. A fluid transition from the existing Administration to the next one
5. How to grow the program

John explained how the day would proceed with individuals taking the lead on each issue and Russ Furnari, John and Steve Kinberg serving as overall moderators and facilitators for the day.

What the Future Holds for Coastal America and the CWRP, *Virginia Tippie*

Virginia gave a brief overview of the Coastal America Partnership and the CWRP, and mentioned that both have successfully transitioned through several Administrations. She emphasized that the current Administration is a very big supporter of the Coastal America Partnership and the CWRP. She also stated that the CWRP started under the Clinton Administration with very strong support and she expects the next Administration to offer equally strong support. The Partnership and CWRP are here to stay. Their role in implementing projects and initiatives makes both programs extremely valuable. Coastal America and the CWRP have been key players in the President’s Wetlands goals, National Marine Debris Initiative, engaging the military in environmental projects, and in enhancing ocean literacy and education through the Coastal Ecosystem Learning Centers (CELCS).

Workshop: Sharpening the Tools for Building Strong, Sustainable State CWRP Chapters, *Workshop Leader: Russ Furnari*

Russ stated that the focus of this workshop is to identify effective ways to build CWRP partners and make existing partners stronger.

The Role of the State CWRP Chapter, *John Balletto*

John suggested that the national level should support the state initiatives that are the projects that are implemented on the ground. National support from Washington D.C. officials is very important to corporate partners and the press, promotes sustainability among state chapters, and aids in recruitment of new companies. The presence of high-level government officials at Coastal America and CWRP events is particularly beneficial.

Bill Hubbard remarked that in Massachusetts and in several other states, one point person in one state agency or office is assigned to handle habitat restoration projects and is a good source for identifying projects to support through the CWRP. Some state chapters, such as California, have difficulty identifying projects this way because there is no single state agency or staff person assigned to take the lead. Another way to identify projects is through corporate partners.

It was suggested that projects should be assessed quarterly to track their progress and assess any outstanding issues on the part of the state and federal agencies, and NGOs involved in the project. Several RITs discussed their prospective project implementation processes. State agencies and NGOs are the generally the source of projects for the states. Once projects are identified, then they should be brought to the RIT for approval. One participant stated that the project approval process should consist of review and approval in an informal way. He maintained that a formalized process would slow down CWRP's fast and efficient project implementation process, and said that the current approach has also allowed CWRP members to form strong ties with various federal agencies.

Jeff Benoit mentioned that Restore America's Estuaries (RAE) has NGO partners across the country that have completed approximately 600 projects over the last ten years. RAE has a very large number of projects available for the CWRP to support if they wish to fund them.

Corporate Responsibility, Russ Furnari

Russ provided an overview of the reasons for corporations to participate and discussed the roles and responsibilities of CWRP corporate chairs and participating members. He emphasized the responsibilities of the state chairs discussed the time commitment for chapter development and administration. A discussion followed about the difficulty of finding companies that will chair or co-chair a state chapter. *(See the slide titled, "Corporate Responsibility: Lead, Follow or Get Out of the Way?" in the accompanying PowerPoint slides that were shown during the meeting for more details.)*

Meeting participants also discussed the benefits of the CA awards program, particularly in getting state and federal officials involved, and encouraging corporate partners to continue their participation in the CWRP.

Russ asked the group if an incentive program would help CWRP members continue participating in CWRP-related work. The idea is to get a commitment from the top tier of companies to support the staff that supports the CWRP. It was agreed that this concept could work, but it was also acknowledged that corporate internal structural organizations vary and that such variations can affect outcomes, such as corporate executive versus management level support. Identifying the value of non-monetary project contributions from CWRP members for intangibles such as time, skill sets, and talent would help move this idea forward.

Coastal America Assistance to CWRP, Shelley Fudge

One of the main roles of the Coastal America National Coordinating Office (NCO) is the collaboration and facilitation of projects, individuals and organizations (especially federal agencies) to implement projects through the CWRP. Other critical roles include: event planning assistance; getting high profile officials to attend events and to provide support for the Partnership and CWRP; provide overall guidance; collaborate with the CWRP National Committee and state chapters on recruitment efforts and public recognition events; develop various written materials for outreach purposes and to track the

program's achievements, collaborate with the RITs, the CELC network and IRT infrastructure.

Since Shelley started in her role as the new CWRP Coordinator in mid-October, she has been focused on assessing the needs of each state chapter and how to improve collaboration with the RITs. She said that several states have emphasized the importance of providing awards and recognizing corporate accomplishments. Some state chapters also mentioned that they are interested in getting assistance with media coverage and additional written publicity. One meeting participant stated that project and partner recognition is not only important for companies, but also for congressional recognition and acknowledgement, which is a factor in continued support by the companies. More recognition through events and publications should be explored in the coming months for the CWRP to gain new partners and maintain existing partnerships and participation.

Role of the Regional Implementation Team, Bill Hubbard

Bill explained how the NERIT tries to serve as an example for other RITs. The NERIT serves in an advisory capacity to the state chapters. Each participating state CWRP chapter determines which federal agencies should serve as ex-officio members, e.g., EPA, NOAA, DOI/FWS, USACE, USDA/NRCS. An ex-officio holds a formal position, but without voting rights. In New England, agency and individual participation varies per state. RIT responsibilities include supporting the state chapters and their efforts, approving projects for CWRP involvement, and providing information to potential new participants in coordination with state CWRP companies that can contact companies directly to recruit them into the program.

John Bowie stated that some of the RITs, like the GMRIT, currently function as a management team. The GMRIT selects projects through project lists that have been compiled through programs such as the Coastal Impact Assistance Program (CIAP). CIAP produces an extensive list of projects in all of the Gulf of Mexico states and this has proved to be a useful tool for the GMRIT when selecting CWRP projects.

John MacKenzie emphasized the importance of supplying him with regional project lists that identify each project's location, costs, participating partners and describe the project's goals, etc. for recruitment purposes. Such project lists should be submitted to both the NCO and to John. Because of overlap in projects, lists quickly become outdated. To help move the issue of obtaining project lists that are tailored for recruitment purposes, the CWRP will explore the use of Performance Track, a project database supported by the EPA. Performance Track is a very informative list of projects, contacts, project descriptions and state breakout.

Role of the State Agencies, Terry Doss

Terry described the role of the state agencies as follows: 1) acting as a liaison between state and federal agencies, 2) identifying projects for CWRP involvement, 3) providing technical expertise with project specifics and outreach efforts, and 4) acting as a facilitator to state CWRP chapters.

Outreach efforts through publications, award ceremonies and project recognition were noted as very important components to maintaining partnerships and gaining more members.

Financial Issues for Sustainability, Frank Sweet

There is a strong correlation between leadership and finances. Based on his experience as an ENSR employee and a CWRP member, Frank noted that ENSR is not being prompted to pay its dues. He suggested that a tiered dues program be implemented in order to ensure that monetary contributions are collected on a regular basis.

Invoicing companies is practiced by several state chapters. Companies respond well to this method because they are informed that their dues are placed into an account exclusively dedicated to implementing restoration and education projects in their prospective state, and they can be assured that the funds will not be used for overhead, meeting or food costs.

Establishing a dues system can enable state chapters to regularly collect dues from companies that might not otherwise contribute on a regular schedule. Dues can be a disincentive however. They can increase the risk that companies will not contribute anything above the baseline dues amount either monetarily or in in-kind services. Each CWRP state chapter should seriously weigh the advantages and disadvantages of establishing a dues system and it may be beneficial to review the success of an existing dues structure on a regular basis.

Project and Program Identification, Selection, Implementation and Monitoring and Managing In-Kind Services, Gus McLaughlin

Agencies such as FWS, DOI and National Marine Fisheries Service (NMFS) generally provide agency specific projects like fish passage or restoration projects for the state chapter to support. Project selection can be partially based on how well funded the project is. If considerable funding is available for the project, then it can generally be completed quickly and it is therefore more likely to be selected. Maine has been putting limitations on funding availability in order to prevent certain projects from receiving support and then having them “sit” for years. From the time a project is selected it can take months for a consulting firm to analyze the scope of work required for the project before the project breaks ground. Project “readiness” should be considered in the project selection process. Another problem is that the CWRP will sometimes support a project and provide funding but then will not receive any reports on the status of the project. Monitoring is an important component to a project. Historically, volunteer organizations, schools, aquariums and universities have conducted monitoring as in-kind services.

In response to some of previous problems with project implementation, Russ mentioned that the NJ CWRP has a 24-month contract with projects that they support. If the CWRP provides funding for a project and the project has not begun within 24 months, then the funding must be returned to the CWRP. John Bowie mentioned that to help solve the problem of consultants and large wait-periods, the GMRIT uses the project’s lead agency to scope out specific permitting needs and bid package for a project. This work is done as in-kind services, submitted to the agency, and then used to match federal funds.

Metrics are very important in tracking the success, costs, and partners involved in a project. Shelley noted that we need to track project implementation and completion on a programmatic level in order to demonstrate program achievements and thus maintain federal support for the program. Tai-Ming Chang mentioned that the EPA has very specific environmental measures that should be tracked. Other federal agency meeting participants agreed that monitoring and tracking projects is extremely important, but they noted that it can be difficult to do at times due to insufficient funds, lack of available in-kind services, and the difficulty in identifying when and how best to conduct monitoring.

Climate Change - Sea Level Rise and its Affects on Westland Restoration Projects,

John Bowie

John stated that climate change needs to be considered in new CWRP projects. The CWRP can incorporate climate change issues by exploring the option to participate in “Climate Ready Estuaries,” a joint effort by EPA’s National Estuary Program (NEP) and DOI/National Park Service. This program will be launched in 6-8 pilot sites this spring. Participating in this program would provide an opportunity for the CWRP to participate in efforts to address climate change and to forge valuable links with the EPA and NEPs. CWRP can contribute by conducting evaluations through in-kind services.

The NIT will be informed of this program to get an idea of possible potential for involvement. If there is interest to move forward, then CA/CWRP will put a proposal together for the Climate Ready Estuaries Program to notify them of CWRP’s interest in getting involved.

Engaging Members, John MacKenzie

John discussed several ways to encourage active participation on the part of CWRP corporate members: 1) providing quarterly updates to all CWRP members, 2) holding regular, face-to-face CWRP meetings on at least an annual basis, 3) developing and distributing potential project lists to CWRP members and requesting their input; 4) asking a different company each month to host state CWRP meetings or conference calls, and 5) holding events and meetings at different locations and venues across the state. One meeting participant mentioned that holding annual recognition events for state chapter members can be especially helpful.

It was suggested that the CEOs of partner companies receive thank you notes from the CWRP/Coastal America Partnership for their support of and involvement in the CWRP. Thank you notes can encourage CWRP members to stay engaged and encourage more company support.

Workshop: Recruitment and Public Relations, Lessons from the Front Lines,

Workshop Leader: John Mackenzie

Partnering with Educational Institutions, Maggy Hunter

Maggy provided an overview of Coastal America’s education and outreach program, including a brief description of the 21 Coastal Ecosystem Learning Centers (CELCs) and various national educational initiatives underway. These include: 1) the Smithsonian

Ocean Hall Exhibit; which is scheduled to open on September 25, 2008 with a special opening event, 2) Ocean Interpretive Stations/Kiosks that are scheduled to be placed in five CELCs at the same time as the Ocean Hall exhibit opening event, and 3) a national art contest for five age groups that will culminate in a four-month long art exhibition at the Smithsonian between December 2008 – March 2009.

Louisa Koch was introduced as the Director of Education for NOAA. Louisa is in charge of coordinating NOAA's contributions to the Ocean Hall Exhibit and Ocean Interpretive Stations.

Discussion followed which emphasized the need for including education as one of the CWRP "products" available to new corporate participants. One participant raised the issue about the need to expand the concept of education and outreach beyond the CELCs, since several states with CWRP state chapters do not have CELCs.

Other discussion focused on opportunities for the National CWRP Management Committee to get involved in the National Student Art Contest. This contest will be among students in five age categories ranging from elementary students to undergraduate collegiate students. Contestants will select one of the seven *Essential Principles of Ocean Literacy* to produce an original art work as a poster. A 50-150 word narrative explaining the selection of the principle will be attached to the back of the poster. There will be regionally based contests held across the country through the CELCs. First, second and third place winners of the regional contests will be entered into the national competition where their work will be judged by a panel of judges selected by the Coastal America Partnership. Five grand prize winners will be selected and flown to Washington, D.C. for an award ceremony recognizing their artwork. The artwork will then be exhibited by the Smithsonian's Museum of Natural History for a four month period beginning in December. Options for reproduction of artwork into calendars, "skins," computer wallpapers, posters, bookmarks, etc. is being explored.

One idea introduced was to add a writing contest on the "Value of Wetlands." Another suggestion was to incorporate an ocean literacy brochure that would incorporate artwork from the art contest winners.

The timeframe for the art contest is as follows:

March – April: Judging takes place at the local level across the country

May – June: Local juries nominate winning entries

July – August: National jury meets and selects 15 winners, three from each age group

Sept. 25: Winners are announced at Smithsonian Ocean Hall opening event

December 2008 – March 2009: National Art Contest Winners' artwork is exhibited at Smithsonian's Museum of Natural History

CWRP members are encouraged to participate in the regional and national art contests, and can contact Maggy Hunter for more information on how to support this CELC initiative.

What the Media Writes About and What They Need, Marylee Hanley

Marylee discussed the use of various media tools for acquiring recognition for CWRP state chapter programs, including the use of local 5:00 pm TV news channels, newspapers and “white tent events.” She emphasized that the key to successfully attracting variety of media coverage include making a conscious decision regarding the event’s location and including dignitaries (government officials, corporate CEOs, etc.). Marylee suggested the lead agency for the project that is the focus for the press event take the lead on planning who will be speaking at the event and the rest of the event coordination. Involving the media from the beginning of the project process is an excellent way to gain full coverage at an event. It will showcase the progress of the project in addition to the event surrounding it. It was also suggested that the press release for the event be distributed to all state chapter partners since that can increase the broadcasting capacity.

John Balletto suggested that the CWRP National Committee explore the possibility of being interviewed about the CWRP on a radio broadcast such as NPR’s Fresh Air with Terry Gross and/or other similar nationally radio broadcast programs. This would reach and inform a very large audience about CWRP and the Coastal America Partnership and could expand opportunities for gaining broader involvement in the Partnership.

Key Growth and Sustainability Issues, Pat Hester

Pat discussed some of the factors that contribute to providing growth and sustainability of the CWRP: 1) building and maintaining membership and contribution levels; 2) collecting and publicizing project results; 3) increasing visibility for state CWRP projects; 4) encouraging active state and federal agency participation; 5) encouraging innovation through leveraging and making the most of available funding; and 6) strengthening leadership at the state and national levels.

Many new staff members have come on board at Coastal America’s National Coordinating Office (NCO) within the last year. The NCO will continue to work with its partners, move projects forward, and ensure a smooth transition into the next Administration. The NCO is committed to strengthening the CWRP program and CELC network in order to transition smoothly into to the next Administration.

It was suggested that there be transition planning and a succession plan be put in place for state CWRP leads. Historically, CWRP leads have stepped down from their position with no successor, and CWRP projects and planning have sometimes come to a halt as a result. One participant also inquired about a succession plan for the position of Coastal America Director. Bill Hubbard clarified that since the director’s position is a federal job, it would have to be widely advertised and made available to a variety of potential candidates. Steven discussed how an effective transition plan, a key step of meaningful succession planning, must focus on the value of Coastal America’s work with the CWRP and the CELC networks by building a record of partnership successes and an upward slope to their activities and impact over the coming year. He noted some of the hard work underway in both networks in building a new record of focus and accomplishments.

A request was also made to clarify current NCO roles and responsibilities. Virginia Tippie stated that Steven Kinberg is the deputy director of Coastal America; Shelley

Fudge is the CWRP coordinator and the go-to person for CWRP activities, serving as the “the new Patmarie;” Maggy Hunter works on education and coordination regarding the CELC network and is the go-to person on these issues; Carli Bertrand serves as the policy issues coordinator, such as the ICOSRMI/SIMOR, as well as coordinator for Coastal America’s partnership award activities; and Will Nuckols serves in the capacity of the NCO’s military liaison and project coordinator. Steven emphasized that he and Virginia are very focused on the success of the CWRP, are working closely with Shelley, and always available when needed by Shelley and any CWRP member.

Organizing for a Successful Recruitment Event, *Garry Hollands*

Garry provided the group with guidelines for organizing recruitment events. He stated that one of the key components of a successful event is to ensure that at least one high-level government official delivers a speech or keynote presentation for the event. This will attract people to attend the event and also encourage good press coverage, which is also important. *(See the slide titled, “Organizing for a Successful Recruitment Event” in the accompanying PowerPoint slides that were shown during today’s meeting for more details.)*

Ways of Reaching Out to New Corporate Partners, *MQ Riding*

MQ stated that each person that you encounter should be treated as a potential CWRP partner. Recruitment packages are also very important and should include a list of projects, CWRP state chapter contacts, and a logo. Delaware utilizes the State Chamber of Commerce for identifying projects and contacts. Another way to promote projects is to include education projects in addition to aquatic habitat restoration projects, because many companies have funding earmarked specifically for education, but not always for restoration.

The Way Forward in 2008: Participant Discussion on Key Issues for the CWRP in the New Year, *Discussion Leader: Pat Hester*

Growth and Sustainability Issues *(listed on flip chart):*

- Membership and contributions
- Project Results
- Visibility
- Active State and Federal agencies
- Innovation
- Leadership
- Succession

Pat, John MacKenzie and Steve focused on the importance of assuring that the good work and discussions of the day were followed up with actions to implement these ideas. A number of CWRP members agreed to volunteer to lead the way on these follow up actions. It was also agreed that more volunteers would be sought as the work progressed.

Pat also emphasized that he believed it important for the CWRP to hold a second State/national CWRP meeting within 6 months to take stock and further discuss the key actions needed for sustainability and growth as we transition to a new Administration. A

decision was made to hold another CWRP National-States Meeting in August or September 2008; with the specific date and location to be determined later.

Working from the initial list and key issues discussed through the day, participants agreed the following issues were key ones to follow up on:

Recognition Activities: Pat emphasized the importance of strengthening the connection between program recognition activities and project implementation timelines. He encouraged state chapter leads to utilize state chapter events and ceremonies in a more thoughtful manner in order to strengthen organizational development, networking and recruitment opportunities. Meeting participants agreed to re-assess the current recognition program at the national level for CWRP and consider expanding it beyond the currently available awards.

State CWRP Conference Calls: There was discussion of how to get the most value from the State CWRP monthly conference calls. A number of CWRP members, including John MacKenzie and Pat, emphasized that it was important for the calls to serve a clear purpose and to consider whether they should be monthly or be scheduled less frequently (i.e., whether to have monthly, bimonthly or quarterly conference calls). Shelley and Steve agreed with the importance of assuring that these calls offer information of real value to the CWRP members and are designed to encourage participation and meaningful discussion. It was agreed that Shelley will touch base with State CWRP contacts to see if it would be useful to use our calls to focus on the key issues discussed in today's meeting. A proposal was put forward to focus each conference call on a specific issue (follow-up action item) and to assign a lead spokesperson for that discussion. Participants agreed that this proposal should be discussed on the next scheduled State CWRP call on March 11.

National CWRP Conference Calls: Pat and other participants also thought it would be valuable at the next CWRP National Committee call to discuss using those calls to also focus on specific action items that were identified in today's meeting, in order to help maintain momentum and report on activities that occur between scheduled meetings.

CWRP States Strategy: It was agreed that CA and John MacKenzie will complete a draft CWRP State Strategy for review by the next CWRP National Committee conference call scheduled on March 25. The strategy will clarify how the NCO plans to focus its assistance to state CWRP chapters that could benefit from receiving additional attention from the NCO and John MacKenzie in accordance with national and state CA and CWRP priorities. The strategy will also take into consideration the need to maintain assistance all CWRP state chapters. For the States that will be getting special attention and/or scheduling a special event, kick-off or project launch, a clear strategic plan will be developed, which will include clear goals, markers and a timeline, recognizing that by its very nature this will be a living document that will develop and change as we move forward.

Recruitment and Retention: John Balletto, on behalf of the CWRP National Committee's Recruitment and Retention Workgroup, agreed to take on preparing a blueprint/best

practices guide for recruitment events that could be used by all CWRP state chapters. John will be working from existing materials and the presentation by Jim Shissias at this past year's CA annual meeting. Shelley will coordinate with John on this. George Olson has volunteered to take part in this workgroup.

Communications and Publicity: Bob Forbes, on behalf of the CWRP National Committee's Communications Workgroup, agreed to explore creative ways to increase the visibility of the CWRP program. Shelley Fudge will coordinate with Bob on this.

Coastal America Turnover and Transition to New Administration: Pat Hester and John Balletto agreed to establish a workgroup to review CA transition issues related to the change in Administration and CA staff. The workgroup will coordinate with the NCO, the CELC network and RIT members as appropriate.

RIT Best Practices Guidance: Bill Hubbard will work with Shelley to prepare a model/best practices document for the Regional Implementation Teams (RITs) that could be used to improve RIT coordination with the CWRP program. They will incorporate some of the recent written text under development by the MARIT regarding RIT procedures, as well as much of the available information about the NERIT's successful processes and accomplishments.

Measures of Accomplishment/Performance Metrics: John Bowie agreed to prepare a blueprint for determining useful measures of accomplishments, as well as how to implement such measures. A number of participants made the point that it was important not to try and reinvent the wheel on these issues, but to use the work already in use by various federal agencies, as well as the measures previously developed by Coastal America. Shelley will coordinate with John on this.

Project List Template for CWRP Recruitment: Bill Hubbard agreed to look at developing a template for use in preparing project lists of value to CWRP recruitment and retention efforts. Shelley and John MacKenzie will coordinate with Bill on this. George has volunteered to help as needed.

Other possible follow-up actions discussed, included:

- Identifying ways to engage/utilize "passionate champions"
- Preparing recognition/appreciation letters to CEO's of CWRP member companies (may be based on role/ size of contribution by chapter)
- Assigning a designated RIT member for each state chapter to assist with recruitment efforts
- Encouraging CWRP state chapters to highlight relevant EPA national programs/activities for chapter members (could also apply to other agencies)
- Selecting a method for collecting project descriptions for each state/region that can be used for recruitment.
- Developing a systematic way for federal and state agency project leads to send project status reports to CWRP state chapter chairs.
- Further exploring the link between climate change and CWRP activities.

- Better defining the link/relationship between CWRP and the CELCs
- Establishing regular face-to-face meetings of the National Committee
- Encouraging state chapter to hold their meetings in a variety of different company offices, as well as state/federal agency offices
- Establishing a systematic way for state chapters to report project accomplishments

Closing Remarks, *Pat Hester*

Pat closed the meeting by thanking everyone for participating and stating that follow-up action items will be discussed in the next CWRP state conference call and National Committee conference call.